

Overview of Staff Development Requirements

State

- ◆ Since 1999, the state of Texas has required all teachers to receive 150 clock hours of professional development in each five year period. Teachers must complete this obligation before they can renew their teaching certificate. The attached sheets from the State Board of Education website will give you more information. Visit <http://www.sbec.state.tx.us/SBECOnline>.

All Pasadena I. S. D. Teachers & Administrators

- ◆ The Board of Trustees of the Pasadena Independent School District requires that all teachers and administrators in P.I.S.D. receive 6 clock hours of professional development each year outside their contract time (summers and after school). Staff Development Sessions will be listed in *eduphoria! Workshop*, PISD's on-line registration system.

Teachers New to Pasadena I. S. D.

- ◆ All teachers new to PISD are required to complete 24 hours of Effective Teaching Practices (ETP) within 1 year of the date of hire. For more information <http://www.pasadenaisd.org/newteachers/>

Helpful Hint from the Staff Development Department

It is the responsibility of each individual teacher to keep documentation of his/her staff development. There are two ways to do this. ***Eduphoria! Workshop*** provides each teacher with an on-line portfolio which keeps track of courses taken through PISD. You can also enter outside sessions into your portfolio, following eduphoria!Tip#5 at the link below.

http://www.pasadenaisd.org/staffdev/Eduphoria/eduphoria_tips.htm

If you would like to keep a paper copy of staff development records, fill a 3 ring binder with page protectors. Each time you receive a staff development certificate, place a copy of the certificate in one of the page protectors.

INFORMATION FROM SBEC WEBSITE—
<http://www.sbec.state.tx.us/SBECOnline>.

What activities count toward the required CPE clock hours every five years?

To allow maximum flexibility for educators to identify appropriate CPE activities to meet their individual needs, CPE clock hours can be accrued through the following:

- workshops, conferences, and in-service or staff development delivered by an approved registered provider ;
- undergraduate and graduate coursework through an accredited institution of higher education, with one semester credit being equivalent to 15 CPE clock hours;
- interactive distance learning, video conferencing, or on-line activities;
- independent study, not to exceed 20% of the required clock hours;
- development of curriculum or CPE training materials;
- presenting CPE activities, not to exceed 10% of the required clock hours;
- serving as a mentor, not to exceed 30% of the required clock hours; and
- serving as an assessor for the principal assessment, not to exceed 10% of the required clock hours.

Only those CPE activities from SBEC-approved registered providers will be recognized for Standard Certificate renewal purposes. All CPE providers approved by SBEC are listed under the “Certificate Renewal Requirements” link on the SBEC website.