

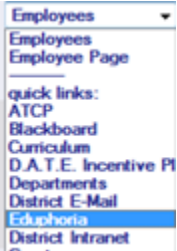


Eduphoria! is a suite of applications designed to assist you becoming a more efficient and effective educator. This page will focus on Workshop.

**Accessing Eduphoria!**

Eduphoria! is an Internet application, so you will be able to access your information from any Internet-connected computer.

There is a link off the Pasadena ISD website (found in the employee drop-down menu)



Once you connect to the Eduphoria! server, you will need to enter your PISD username and password to access your information (the same username and password you use for your district email).

**Your Eduphoria Profile:**

The first time you access your Eduphoria! account, you should be asked to check your profile information. It is **VERY** important that your profile be correct! If you are not asked (or need to change later) you can click the

My Profile button to check/change your information.

eduphoria! myprofile

Please verify that the information below is correct.

**First Name:**  
your First Name

**Last Name:**  
Your Last Name

**Email:**  
Your Username@pasadenaisd.org

**Campus:**

- Atkinson Elementary
- Bailey Elementary
- Beverly Hills Intermediate
- Bondy Intermediate
- Burnett Elementary

Next

Staff Development restricted to your specific campus or subject area will only be visible to you if you have selected the appropriate information in your profile.

*Choosing an inaccurate role may change your pay scale, but not in a good way.*

Please verify that the information below is correct.

**What is your primary role in the district?**

- Teacher
- Paraprofessional
- Principal/Vice Principal
- Superintendent/Assistant Superintendent
- Other

Next

**What subject areas do you teach?**

- English Language Arts
- Mathematics
- Reading
- Science
- History



## workshop

Professional development course registration and portfolio.

Workshop will allow you to manage your staff development trainings and certifications.

### Registration & Portfolio

Course Registration

My Portfolio

“Course Registration” will allow you to manage current and up coming staff development opportunities

“My Portfolio” will allow you to view classes you have taken in the past and submit courses you have attended outside PISD, college credit and certifications.

### Course Registration

There are several methods for you to find staff development opportunities that match your interests and needs.

View Courses By Date & Time



#### Up and Coming Courses

List of all courses scheduled in the future.



#### Evening and Weekend Courses

List of upcoming courses offered in the evening and weekends.



#### View Courses by Month

Navigate courses by month.

View a complete listing of all classes that are being offered

View all classes that are out-side of duty hours (will count towards district requirement of 6 hrs. staff development)

View courses one month at a time

View Courses by Category



**Campus Courses**  
View courses for my campus

Mathematics

Fine Arts

Libraries

Enrichment

Technology



**eCourses**  
View self-paced eCourses

Science

Physical Education/Athletics

Special Education

Foundation



**English Language Arts**

Social Studies

Bilingual/ESL

Paraprofessional

Specialized

View courses designed for a specific campus, specific subject area or specific level of training.

View Courses by Credit Types



**Effective Teaching Practices 07-08**



**Gifted and Talented 07-08**



**Off Duty Hours 07-08**

Each staff member is required by the PISD Board of Trustees to complete 6 hours of professional development outside of the school day (summer, afternoon/evening, weekends) each school year.

**Texas SBEC CPE**  
Credit required for educator certification renewals (One Course)

View courses that will fulfill specific certification requirements.

Clicking on any of the following icons will display courses associated with the icons' attributes.



#### Up and Coming Courses

List of all courses scheduled in the future.

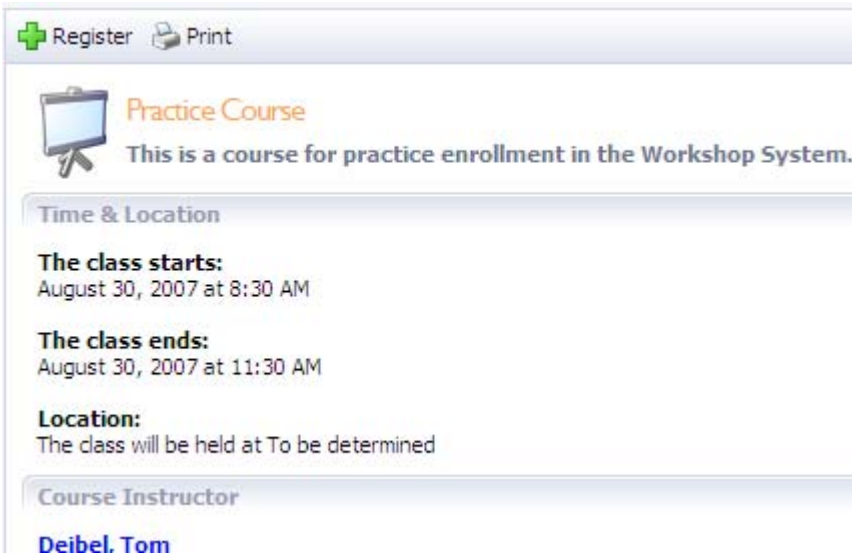
Clicking on the course name will display course information:

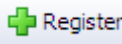
**Up and Coming Courses**

**Practice Course**  
8/30/2007 at 8:30 AM

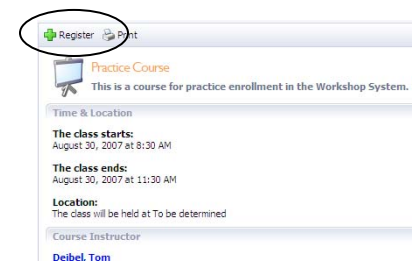
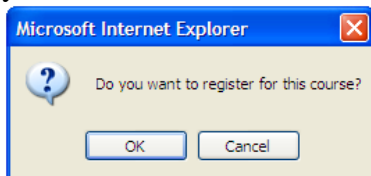
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**Eduphoria Introduction**  
9/3/2007 at 8:00 AM



If you decide that you want to attend this course, click on the  button.

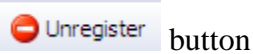
You will be asked to confirm the registration, and if you click the OK button, you will be enrolled in the course.



You will be returned to the main screen, where you will notice a new “I am registered for” section:



If you are unable to attend the course, you can un-enroll by clicking on the course name, and then clicking the



button

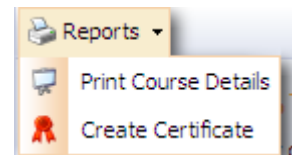
### My Portfolio

“My Portfolio” will allow you to view classes you have taken in the past; as well as submit courses you have attended outside PISD, college credit and certifications.



When you click on the “my portfolio” button, you will see courses that you are currently registered for and those you have taken in the past. Clicking on individual courses will display information about that course.

When viewing an individual course, you may print the course information &/or course certificate of completion.



Course certificates will not be emailed to participants – you must select the specific course in the “my portfolio” area to complete surveys, print certificates and participate in course discussion boards.

If you attend courses outside the district (Region IV, conferences, etc.), have completed college course work, or received a new certification, you can add these items to your portfolio as well.

**Portfolio Options**

- Add New Portfolio Entry
- Add New Certification

Click on the appropriate button to add an item to your portfolio (Found in the bottom left corner of the 'my portfolio' window), and follow the directions given in the wizard:

**New Portfolio Entry**

What type of entry do you want to include in your portfolio?

- Outside workshop or conference
- Request for district professional development level
- College course
- Other

**Entry Title**

Enter a title for this entry:

Enter a description:

**Entry Start Date**

Enter the date when this entry began:

Sun	Mon	Tue	Wed	Thu	Fri	Sat
24	25	26	27	28	29	30
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Select the starting time for the entry:

08 : 00 AM

**Entry End Date**

Enter the date when this entry concluded:

Sun	Mon	Tue	Wed	Thu	Fri	Sat
24	25	26	27	28	29	30
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Select the ending time for the entry:

04 : 00 PM

**District Credit**

Would you like to request district credit for this entry?

- Yes
- No

If you choose to request district credit for the item you are submitting, you will need to determine what type and how much credit you are requesting, and add any comments and attach files if desired.

**Credit Types**

Enter the value of district credit requested:

- Effective Teaching Practices '07-'08:
- Enrichment:
- Foundation:
- Gifted and Talented '07-'08:
- Off Duty Hours '07-'08:
- Specialized:
- Texas SBEC CPE:

Include any comments about the credit request below:

Save Submit for Approval Delete Entry

**Web Instructor Course**

Entry Details Notes Credit Requested

My Notes

Portfolio File Attachments