



Mentor Observation 4

Non-District Alternative Certification Programs

*****Return to Diana Gomez, Coordinator of Mentoring *****

Mentor Teacher: _____ Intern Teacher: _____

Alternative Certification Program Name _____

Intern Campus: _____ Date of Conference: _____ Certification Area: _____

Part A: Pre-Observation Conference

Directions for Mentor: *Ask your new teacher the following questions.*

1. What are your goals for the observation? (What will be your TEKS objective, content, learning environment, instructional strategies, student product(s), etc.?)

2. How will you know you are successful? How will you assess student achievement?

3. What would you like your mentor to look for or focus on during the observation? What areas of data collection would be most helpful to the development of your teaching skills? **Please check and explain below:**

- | | |
|---|---|
| <input type="checkbox"/> Classroom management | <input type="checkbox"/> Individual student concerns |
| <input type="checkbox"/> Instructional strategies | <input type="checkbox"/> Rigor and Relevance |
| <input type="checkbox"/> Cognitive levels | <input type="checkbox"/> Depth and complexity of lesson |
| <input type="checkbox"/> Other _____ | |



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Part B: Non-District ACP Mentor Observation

Intern Name: _____

Date: _____

Mentor Name: _____

Time: _____

Subject: _____

This form is designed to provide developmental and reflective feedback to the intern teacher.

Lesson Objective (TEKS): _____

Area of Focus from Part A: _____

Classroom Management

- | | | |
|--|--|---|
| <input type="checkbox"/> Materials available and ready | <input type="checkbox"/> Appropriate student behavior | <input type="checkbox"/> Student/teacher interactions |
| <input type="checkbox"/> Constructive feedback | <input type="checkbox"/> Positive praise | <input type="checkbox"/> Student engagement |
| <input type="checkbox"/> Redirection of inappropriate student behavior | <input type="checkbox"/> Effective use of instructional time | <input type="checkbox"/> Student work displayed |

Directions in preparation for post observation conference with Mentor:

1. Please review the observation notes on this form that were taken by your mentor.
2. Use the "Best Practices" key to identify and code best practices reflected in the observation data.
3. Complete the reflection questions in Part C prior to your post observation conference.
4. During the post observation conference, discuss and reflect on how the lesson addressed best practices.

Key	Best Practices
ES	Engaging and supporting all students in learning
CE	Creating and maintaining an effective environment
US	Understanding and organizing subject matter
PL	Planning instruction and designing learning experiences
AL	Assessing student learning
DE	Developing as a professional educator

Time	Key	Observation Data



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Part C: Non-District ACP Mentor Post Observation Conference

Intern Name: _____ Mentor Name: _____

Conference Date: _____

Directons for Mentor: Ask your new teacher the following questions.

Key	Best Practices
ES	Engaging and supporting all students in learning
CE	Creating and maintaining an effective environment
SM	Understanding and organizing subject matter
PL	Planning instruction and designing learning experiences
AL	Assessing student learning
DE	Developing as a professional educator

As you reflect on your lesson, how do you feel it went? _____

What did you see students doing or saying to support your impression? _____

What worked well? _____



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What might you change? _____

How did your lesson address best practices? _____

As you identify professional goals, how might your mentor further support you?

Mentors, please submit parts A, B, and C of this observation form together.