



# Fall Observation 1

## Pasadena ATCP Mentor Observation

**\*\*\*Return to the ATCP Secretary by September 30\*\*\***

Mentor Teacher: \_\_\_\_\_

Intern Teacher: \_\_\_\_\_

Intern Campus: \_\_\_\_\_

Intern Certification Area: \_\_\_\_\_

ATCP Instructional Specialist: \_\_\_\_\_

Date of Observation: \_\_\_\_\_

<b>D</b>	<b>Developing</b> – May be aware but not evident
<b>BC</b>	<b>Beginning Competent</b> – Evident at some but not all opportunities
<b>AC</b>	<b>Advanced Competent</b> – Evident at most opportunities
<b>P</b>	<b>Proficient</b> – Evident at every opportunity

*Circle competency level observed during lesson.*

### Organizing Physical Space and Resources

Organized for safety	<b>D</b>	<b>BC</b>	<b>AC</b>	<b>P</b>
Organized learning resources	<b>D</b>	<b>BC</b>	<b>AC</b>	<b>P</b>
Organized to support lesson goals	<b>D</b>	<b>BC</b>	<b>AC</b>	<b>P</b>

### Managing Classroom Procedures

Established procedures for transitions	<b>D</b>	<b>BC</b>	<b>AC</b>	<b>P</b>
Established procedures for cognitive engagement	<b>D</b>	<b>BC</b>	<b>AC</b>	<b>P</b>
Established procedures for materials and supplies	<b>D</b>	<b>BC</b>	<b>AC</b>	<b>P</b>

### Creating an Environment of Rapport and Respect

Included all students in class participation	<b>D</b>	<b>BC</b>	<b>AC</b>	<b>P</b>
Assisted individual students	<b>D</b>	<b>BC</b>	<b>AC</b>	<b>P</b>
Stood near/moved among students	<b>D</b>	<b>BC</b>	<b>AC</b>	<b>P</b>
Allowed time for student responses	<b>D</b>	<b>BC</b>	<b>AC</b>	<b>P</b>
Showed personal interest in students	<b>D</b>	<b>BC</b>	<b>AC</b>	<b>P</b>
Stopped misbehavior calmly and courteously	<b>D</b>	<b>BC</b>	<b>AC</b>	<b>P</b>
Communicated clear expectations for behavior	<b>D</b>	<b>BC</b>	<b>AC</b>	<b>P</b>

### Establishing a Community for Learning

Emphasized importance of content	<b>D</b>	<b>BC</b>	<b>AC</b>	<b>P</b>
Gave specific feedback to student answers/work	<b>D</b>	<b>BC</b>	<b>AC</b>	<b>P</b>
Assisted student responses with additional information	<b>D</b>	<b>BC</b>	<b>AC</b>	<b>P</b>



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**Post Observation Conference Date:** \_\_\_\_\_

**Notes & Reflections:**

**Steps that will support intern's professional growth:**