

National School Lunch and Child Nutrition Programs 2004-2005 Income Eligibility Guidelines

PROGRAMAS NACIONALES DE ALIMENTOS ESCOLARES Y NUTRICION DE NIÑOS
2004-2005 GUIA DE INGRESOS ELEGIBLES

Family Size TAMAÑO DE FAMILIA	Annually ANUALMENTE		Monthly MENSUALMENTE		Twice Per Month DOS VECES POR MES		Every Two Weeks CADA DOS SEMANAS		Weekly SEMANALMENTE	
	free GRATIS	reduced PRECIO REDUCIDO	free GRATIS	reduced PRECIO REDUCIDO	free GRATIS	reduced PRECIO REDUCIDO	free GRATIS	reduced PRECIO REDUCIDO	free GRATIS	reduced PRECIO REDUCIDO
1	\$12,103	\$17,224	\$1,009	\$1,436	\$505	\$718	\$466	\$663	\$233	\$332
2	16,237	23,107	1,354	1,926	677	963	625	889	313	445
3	20,371	28,990	1,698	2,416	849	1,208	784	1,115	392	558
4	24,505	34,873	2,043	2,907	1,022	1,454	943	1,342	472	671
5	28,639	40,756	2,387	3,397	1,194	1,699	1,102	1,568	551	784
6	32,773	46,639	2,732	3,887	1,366	1,944	1,261	1,794	631	897
7	36,907	52,522	3,076	4,377	1,538	2,189	1,420	2,021	710	1,011
8	41,041	58,405	3,421	4,868	1,711	2,434	1,579	2,247	790	1,124
9	45,175	64,288	3,766	5,359	1,884	2,680	1,738	2,474	870	1,238
10	49,309	70,171	4,111	5,850	2,057	2,926	1,897	2,701	950	1,352
11	53,443	76,054	4,456	6,341	2,230	3,172	2,056	2,928	1,030	1,466
12	57,577	81,937	4,801	6,832	2,403	3,418	2,215	3,155	1,110	1,580
For each additional family member add: POR CADA MIEMBRO ADICIONAL AGREGUE:	+\$4,134	+\$5,883	+\$345	+\$491	+\$173	+\$246	+\$159	+\$227	+\$80	+\$114

Free, reduced meal policy explained

The Pasadena Independent School District announced its policy for providing free and reduced-price meals for children served under the National School Lunch/Breakfast Program. Each school and the office of the Food Service Department have a copy of the policy, which may be reviewed by any interested party.

The attached household size and income criteria identified will be used to determine eligibility for free and reduced-price benefits. Children from households whose income is at or below the levels shown are eligible for free or reduced-price meals. Foster children who are the legal responsibility of a welfare agency or court may also be eligible for benefits regardless of the income of the household with whom they reside. Eligibility for the foster child is based on the child's income.

Application forms will be distributed to all households with a letter informing households of the availability of free and reduced-price meals for their children. Applications also are available at the principal's office in each school. To apply for free or reduced-price meals, households must fill out the application and return it to the Food Service Office at 1515 Cherrybrook, Suite C-114. Applications may be submitted at any time during the school year. The information households provide on the applica-

tion will be used for the purpose of determining eligibility and verification of data. Applications may be verified by the school officials at any time during the school year.

For school officials to determine eligibility for free and reduced-price benefits households receiving food stamps or TANF only have to list their child's name and food stamp or TANF case number. An adult household member must sign the application.

Households that do not list a food stamp or TANF case number must list the names of all household members, the amount and source of the income received by each household member and the Social Security number of the adult household member who signs the application. If the adult who signs the application does not have a Social Security number, the household member must indicate that a Social Security number is not available by writing the word ANONE, "No Number," or some indication that the person does not have a Social Security number. The application must be signed by an adult household member.

Under the provisions of the free and reduced-price policy, the Director of Food Services will review applications and determine eligibility. Parents or guardians dissatisfied with the ruling of the official may wish to discuss the deci-

sion with the reviewing official on an informal basis. Parents wishing to make a formal appeal for a hearing on the decision may make a request either orally or in writing to Associate Superintendent for Finance, 1515 Cherrybrook, Pasadena, Texas, 77502, 713-740-0097.

Households that list a food stamp or TANF case number must report when the household no longer receives these benefits. Other households approved for benefits based on income information must report increases in household income of over \$50 per month or \$600 per year and decreases in household size. Also, if a household member becomes unemployed or if the household size increases, the household should contact the Food Service Office. Such changes may make the children of the household eligible for benefits if the household's income falls at or below the levels shown on the attached income criteria.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call 202/720-5964 (voice and TDD). USDA is an equal opportunity provider and employer. ●

Special Education options, requirements outlined

If a child is experiencing learning difficulties, the parents may contact the counselor at their individual campus to learn about the district's overall general education referral or screening system for support services. This system links students to a variety of support options, including referral for a special education evaluation.

According to state guidelines, students having difficulty in the regular classroom should be considered for tutorial, compensatory and other support services that are available to all students.

At any time, a parent is entitled to request an evaluation for special education services. Within a reasonable amount of time, the district must decide if the evaluation is needed. If evaluation is needed, the parent will be notified and asked to provide consent for the evaluation. The district must complete the evaluation and the report within 60 calendar days of the date the district gives the written consent. The district must give a copy of the report to the parent.

If the district determines that the evaluation is not needed, the district will provide the parent with a written notice that explains why the child will not be evaluated. This written notice will include a statement that informs the parent of their rights if they disagree with the district. Additionally, the notice must inform the parent how to obtain a copy of the Notice of Procedural Safeguards - Rights of Parents of Students with Disabilities.

For more information regarding options for a child experiencing learning difficulties or a referral for evaluation for special education, call Pasadena ISD's Special Education Department at 713-740-0216. ●

Notice of destruction of special education records

Special education records which have been collected by the Pasadena Independent school District related to the identification, evaluation, educational placement or the provision of special education in the district, must be maintained under state and federal laws for a period of seven years after special education services have ended for the student. A special education student's services end when the student no longer is eligible for services, graduates or completes his or her educational program at age 22, or moves from the district.

State law prohibits the destruction of any record if the subject matter of the record is known by the custodian to be in litigation, if it is subject to a pending Open Records request, if there is an outstanding request to inspect the record under the Family Education Rights and Privacy act or if the record is subject to a pending audit or state granting agency.

This notification is to inform parents or adult students of PISD's intent to destroy the special education records of students who received special education services in the past, and it has been seven years since their most recent service has ended. These records will be destroyed in accordance with state law unless the parent or adult student notifies the school district otherwise.

After seven years, the records are no longer useful to the district, but may be useful to the parent or adult student in applying for social security benefits, rehabilitation services, college entrance, etc. The parent or adult student may request a copy of the records in writing or in person at the following address: Custodian of Records, Special Education Department, 1515 Cherrybrook, Suite H-102, Pasadena, Texas 77502. Or call, (713) 920-6985. ●

Regular Meal Prices

ELEMENTARY
Breakfast \$1
Lunch \$1.75

INTERMEDIATE
Breakfast \$1.25
Lunch \$2

HIGH SCHOOL
Breakfast \$1.25
Lunch \$2.25