

**PASADENA ISD INTERVENTION PROCESS
INTERVENTION ASSISTANCE TEAM [IAT]**

A Three Tiered Response to Intervention		
PHASES	EXPLANATION OF PHASES	FORMS
P H A S E I	Classroom teacher suspects a child may need extra help	
	Teacher collaborates with team mates and campus support people about ideas for classroom interventions and strategies	
	Depending on the student's needs, the teacher MUST request a consultation from the appropriate appraisal person.	Request for Consultation
	If the classroom interventions are successful, the teacher continues with those interventions in the classroom.	
	If the classroom interventions are not successful, the teacher may request Phase I forms from the Campus Intervention Chair <ul style="list-style-type: none"> ▪ Documentation of Parent Contact..... ▪ Documentation of Student Data and Classroom Interventions..... 	IAT-02 I, II, III IAT-03 I, II, III
	If the student's needs require <i>specialized</i> interventions (speech, behavior, etc.) the teacher MUST request a consultation.	Request for Consult IAT-13
	Once the teacher contacts the parent and begins the interventions, the 4-6 weeks of documented interventions for Phase I begins.	
	At the end of the 4-6 weeks of classroom interventions if the student is successful in his or her Response to Intervention, the Interventions may continue in the classroom. The green sheet should be placed in the student's cumulative folder indicating classroom interventions. <ul style="list-style-type: none"> ▪ Notice of Intervention Assistance Team Intervention Plan..... 	IAT-01
	If the student has not been successful after 4-6 weeks of classroom interventions, the teacher may request an Informal Intervention Assistance Team meeting.	
	Before the IAT meeting is held, the IAT Chairperson gives the nurse the <ul style="list-style-type: none"> ▪ Student Health History Provided by the School Nurse..... to fill out parts I and II and return the form to the IAT Chair	IAT-06
	At the Phase I Informal Intervention Assistance Team meeting, the teacher brings forms Parent Contact and Classroom Interventions	IAT-02 IAT-03
	During the Phase I Intervention Assistance Team Informal meeting <ul style="list-style-type: none"> ▪ Phase IIA Documentation of Intervention..... is filled out as minutes of the meeting. A copy of IAT-04 is given to the appropriate intervention support person, the teacher, the parent, and the original is kept by the IAT Chairperson. <ul style="list-style-type: none"> ▪ Request for Consultation recommended if needed..... The teacher also receives the <ul style="list-style-type: none"> ▪ Intervention Students Progress Report..... The Intervention Chairperson fills out and files: <ul style="list-style-type: none"> ▪ Notice of Intervention Assistance Team Intervention Plan..... is copied on a green sheet of paper and placed in the student's cumulative folder indicating that the Phases of Response to Intervention have begun. The support person providing the intervention receives the <ul style="list-style-type: none"> • Intervention Support Personnel Report Form..... 	IAT-04 IAT-13 IAT-10 IAT-01 IAT-09

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P H A S E I I A	<p>At the end of the 4-6 weeks of Phase IIA, an IAT meeting is held. The Team determines if the student can return to the classroom with just classroom interventions, go on to Phase IIB, or if not already in the Dyslexia and Intervention Specialist's group may be added to that group.</p> <p>The teacher brings</p> <ul style="list-style-type: none"> ▪ Documentation of Student Data and Classroom Interventions.... ▪ Parent Contact Forms <p>The person who served as intervention support during Phase IIA brings</p> <ul style="list-style-type: none"> ▪ Intervention Support Personnel Report Form..... ▪ Intervention Student Progress Report..... <p>Phase IIB serves as minutes and further recommendations. Copies are given to support person, the parent, the teacher, and the original is kept by the IAT Chairperson.</p>	<p>IAT-03 IAT-02 IAT-09 IAT-10</p>
	<p>If the student's interventions are to be classroom only, the teacher will continue to fill out</p> <ul style="list-style-type: none"> ▪ Documentation of Student Data and Classroom Interventions.... 	<p>IAT-03</p>
P H A S E I I B	<p>Filling out and distributing the Phase II B form begins the Phase II B 4-6 weeks of interventions</p>	<p>IAT-05</p>
	<p>At the end of the 4-6 weeks of Phase II B, an IAT meeting is held. The Team determines if the student can return to the classroom with just classroom interventions, go on to Phase IIC, or if not already in the Dyslexia and Intervention Specialist's group may be added to that group. In addition to those choices, the IAT may decide that the student's lack of Response to Intervention warrants requesting a referral to the appropriate appraisal person.</p> <p>The teacher brings</p> <ul style="list-style-type: none"> ▪ Documentation of Student Data and Classroom Interventions.... ▪ Completed Health History by School Nurse..... <p>The person who served as intervention support during Phase IIA brings</p> <ul style="list-style-type: none"> ▪ Intervention Support Personnel Report Form..... ▪ Intervention Student's Progress Report..... <p>Phase II C serves as minutes and further recommendations. Copies are given to support person, the parent, the teacher, and original is kept by the IAT Chairperson. If a referral for evaluation is recommended, the teacher will receive:</p> <ul style="list-style-type: none"> • Documentation of Classroom Observations..... <p>The Nurse will finish the Health History parts III and IV.....</p>	<p>IAT-03 IAT-06 IAT-09 IAT-10 IAT-07</p>
	<p>If the student's interventions are to be classroom only, the teacher will continue to fill out</p> <ul style="list-style-type: none"> ▪ Documentation of Student Data and Classroom Interventions.... 	<p>IAT-08 IAT-06</p>
	<p>If the student's interventions are to be classroom only, the teacher will continue to fill out</p> <ul style="list-style-type: none"> ▪ Documentation of Student Data and Classroom Interventions.... 	<p>IAT-03</p>

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E X C E P T I O N S	EXCEPTIONS	FORMS
	Exceptions to the model are severe cases such as mental retardation, autism, and serious emotional problems.	
	FORMS FOR EXCEPTIONS	
	Even though Phases IIA, II B, and IIC are not required for the exceptions, there are Intervention forms that must be filled out in order for these students to be evaluated by the appropriate appraisal personnel. An IAT meeting is held using Documentation of Interventions Phase IIC..... The minutes of that meeting and the recommendation for referral for assessment serve as the formal referral. In addition to those minutes, the following forms are needed to complete the referral process:	IAT-07
	Notice of Intervention Assistance Team Intervention Plan	IAT-01
	Classroom Teacher Documentation of Parent Contact	IAT-02
	Documentation of Student Data and Classroom Interventions	IAT-03
	Documentation of Interventions Phase II C	IAT-07
	Phase III Documentation of Classroom Observations	IAT-08
	Student Health History Provided by School Nurse	IAT-06
	Items listed on the Data for Formal Intervention Assistance Team	IAT-11
	EXCEPTIONS FOR STUDENTS CURRENTLY IN SPECIAL PROGRAMS	
	Students currently in Special Education, Speech Special Education, or 504 are already participating in programs that can demonstrate that interventions have been carried out for these students during their time in these programs. These programs have the authority to make further recommendations for those students who may need more than their current programming. Transfers into the district who have documentation that states they are Special Education or Section 504 do not need forms to be filled out in order to be evaluated for other programs or placed in intervention.	

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P H A S E I I C	Filling out and distributing the Phase II C form begins the Phase II C 4-6 weeks of interventions	IAT-07
	At the end of the 4-6 weeks of Phase II C, an IAT meeting is held. The Team determines if the student can return to the classroom with just classroom interventions, go back to Phase IIC, or if not already in the Dyslexia and Intervention Specialist's group may be added to that group. In addition to those choices, the IAT may decide that the student's lack of Response to Intervention warrants requesting a referral to the appropriate appraisal person. Parent is notified and invited to this meeting. The teacher brings <ul style="list-style-type: none"> ▪ Documentation of Student Data and Classroom Interventions..... ▪ Documentation of Classroom Observations..... The person who served as intervention support during Phase IIB brings <ul style="list-style-type: none"> ▪ Intervention Support Personnel Report Form..... ▪ Completed Health History by School Nurse..... ▪ Student Progress Report..... Phase II C serves as minutes and further recommendations. Copies are given to support person, the parent, the teacher, and original is kept by the IAT Chairperson	IAT-03 IAT-08 IAT-09 IAT-06 IAT-10
	If the student's interventions are to be classroom only, the teacher will continue to fill out <ul style="list-style-type: none"> ▪ Documentation of Student Data and Classroom Interventions..... 	IAT-03
	Phase III is the Formal Intervention Assistance Team meeting during which the IAT reviews results of the student's Response to Intervention. All data is reviewed and considered for an evaluation referral to the appropriate appraisal person.	IAT-11
	Parents are to be notified and invited to the meeting.	
P H A S E I I I	Decision for evaluation is made by the IAT. Recommendation is noted at the bottom of Data for Formal Intervention Assistance Team.....	IAT-11
	If the student does not qualify for a special program, he or she will return to Phase II C for continued targeted interventions. Phase II C Documentation of Interventions will be revised.....	IAT-07