

RELATIONS WITH PARENT ORGANIZATIONS

GE
(LOCAL)

BOOSTER
ORGANIZATIONS

District-affiliated, school-support or booster organizations shall organize and function in a way that is consistent with the District's philosophy and objectives, within adopted Board policies, in accordance with applicable UIL guidelines and financial and audit regulations. [See also CFD]

Parent booster organizations shall be designed to promote the school program or to complement a particular student group or activity.

All District-affiliated, school-support or booster organizations shall provide an audit report to the District's internal auditor by September 30 each year.

PRINCIPAL'S
RESPONSIBILITY

The principal at each campus shall approve:

1. The formation of the parent organization.
2. The constitution and bylaws of such organizations.
3. All activities of such organizations.
4. The budgets of such organizations.

FACULTY
SPONSOR'S
RESPONSIBILITY

The faculty sponsor of the student group shall serve as the liaison between any parent group formed in connection with it and the District; otherwise, the principal shall serve as the liaison.

FUND-RAISING
ACTIVITIES

Fund-raising activities by parent organizations shall be approved by the principal and be conducted in accordance with FJ(LOCAL).

USE OF DISTRICT
FACILITIES

District-affiliated, school-support or booster organizations may use District facilities with prior approval of the appropriate administrator. Other parent groups may use District facilities in accordance with policy GKD.

PURCHASES FOR THE
SCHOOL

Before parent groups or other groups working with the school purchase equipment for the schools, including computer hardware and software, they shall notify the principal of their plans. In consultation with the Superintendent or designee, the principal shall determine the type or brand of equipment to buy to ensure compatibility with current District equipment.

FINANCIAL
RESPONSIBILITY

An employee of the District shall not have control or signature authority over booster club or parent organization funds at the school at which he or she works, including petty cash or miscellaneous discretionary funds.

Administrators and bookkeepers shall not have control or signature authority over booster club or parent organization funds including petty cash or miscellaneous discretionary funds.