

# **Pasadena Independent School District Acceptable Use Policy**

Network/Internet access may be made available to teachers, staff, students and community members pursuant to the terms and conditions contained in this Acceptable Use Policy. The technology advisory committee and/or building administrator will determine what violates the terms and conditions of this policy. Although the district takes reasonable steps to restrict access to inappropriate material, including filtering as prescribed by the Childrens' Internet Protection Act, the risk exists that users may access material that may be inappropriate. The district believes that the valuable information and interaction available on the Internet outweighs this risk.

## **Student Acceptable Use Policy**

The Internet is a primary source for research, information and communication. Access to the Internet is provided to PISD students in order to fulfill their potential as responsible citizens in the ever-changing world of the 21st century. Along with this privilege come responsibilities.

### **Network Use**

While using networked resources, do not:

- Log in using an unauthorized account.
- View, modify, move, copy or delete folders or files unless given permission by a teacher or other PISD employee.
- Waste or monopolize network resources.

### **Internet Use**

Only access the Internet with permission and under the supervision of a teacher or other PISD employee.

- Use the Internet primarily for educational purposes.
- Before downloading files or running programs from the Internet or changing computer settings/properties, obtain permission of a teacher or other PISD employee.
- Follow Copyright laws and Fair Use guidelines.
- Follow the district Web Publishing Procedures and Guidelines.
- If you access an inappropriate website, leave that site immediately and notify your teacher or other PISD employee.

### **Electronic Communication**

- Only enter chat rooms, access bulletin boards, use e-mail or use Instant Messaging with permission of a teacher or other PISD employee.
- Use appropriate language and follow proper e-mail etiquette, which includes refraining from SPAM (unauthorized or unsolicited mass mails).
- If you receive an inappropriate or unwanted message via the Internet or other network resource, close the session and notify your teacher or other PISD employee.
- Be careful when giving out personal information over the Internet.
- Unless given permission by a teacher or other PISD employee, do not view, modify, move, copy or delete messages intended for others.

Activity on the Internet is recorded and monitored. Access to the Internet is a privilege, not a right. Violation of this policy may result in:

- Denial of access,
- Disciplinary Action, and/or
- Legal Action.

The Internet may be accessed by a student unless the student's parent or guardian has filed a written request with the building principal. This request, indicating that the Internet should not be accessed, must be filed **annually** with the building principal.